



West View Hub Sponsored Programs Policy

Mission

The West View Hub enables, empowers and encourages lifelong learning and discovery.

Vision

The West View Hub will be a community connection for residents of its supporting communities.

Guidelines

The West View Hub supports its mission and strategic plan by developing and presenting programs that:

- supplement and extend information found in the Hub's collection;
- provide an alternate way for people to obtain and assimilate information;
- promote use of library materials;
- fulfill the Hub's role as a community connection

Selection of program topic, speakers, courses, classes, and resource materials is based on the interests and needs of library users and the community. Programs are selected at the Hub staff's discretion and are based on a number of additional factors including meeting room availability, topic and cost.

All Hub programs are open to the public, but some programs may be designed with specific audiences in mind (i.e., children's programs, toddler's programs and parenting programs). Hub sponsored programming utilizes Hub staff, materials and resources and may involve cooperative programming with individuals, agencies, organizations and educational institutions. Registration for programs may be required for planning purposes or when space is limited. Registration lists are confidential. Fees may be levied for certain programs to provide materials needed. Programs may occur on site or in other locations. Any sale of products at Hub sponsored programs must be approved by the West View Hub and benefit the Hub.

Topics, speakers and resource materials are not excluded from Hub sponsored programs because of possible controversy. Acceptance of a program topic by the Hub does not constitute an endorsement by the Hub or the group's or individual's policies or

beliefs. The Hub does not conduct programming that is primarily commercial or sectarian in nature. A Hub customer who has concerns, questions or complaints about the content of Hub sponsored programs should pursue the matter using the established procedure for reconsideration of Hub resources.

Approved _____ By _____