



Material Donation Policy

- If you care to donate items, you will need to contact the reference desk at the West View Hub during normal business hours.
- We thank you for your donations and for observing our guidelines.
 - o We DO NOT accept:
 - VHS or Cassette Tapes
 - Items that are Moldy/Musty/Soiled
 - Damaged Items
 - We DO NOT ACCEPT certain types of books greater than 10 years old:
 - Encyclopedias
 - Textbooks
 - Travel
 - Health Care/ Medical
 - Computer
 - Financial/Legal

Approved _____ By _____