



Unattended Minors Policy

While every effort is made to ensure a safe and comfortable environment for everyone, the West View Hub does not provide supervision for unattended minors in the Hub. Children requiring supervision may not be unattended or left in the care of others who are unable or unwilling to provide adequate care.

Guidelines

- Children under the age of 5 must be within arm's reach of their parent/caregiver.
- No one under the age of 10 may be left unattended in the Hub without a parent/caregiver (at least 16-years-old) present in the building.
- The West View Hub staff will attempt to notify the parent/caregiver if:
 - o The child is frightened or anxious while alone at the Hub
 - o The child's health or safety may be in danger
 - o The child's behavior disturbs other users of the Hub
 - o The child exhibits behavior that could be construed as loitering.
- The Hub staff will contact ChildLine for those children whose basic needs for food, rest, parental supervision or attention are not being fulfilled. The Hub staff are recognized as Mandated Reporters under Pennsylvania State Code § 42.42.
- The Hub staff will notify the Borough of West View Police if the Hub is closing, at the scheduled time or in an emergency situation, and a parent or guardian of a child cannot be located in the building or by phone.
 - o If a child is waiting to be picked up, staff will wait until 15 minutes after closing. If the parent or guardian has not arrived, staff will call the West View Police. Library staff members will remain with the child until the police arrive.
 - o Staff may not drive children home.

Approved _____ By _____